



January 28, 2022

DR. EDGARDO E. TULIN

President

Visayas State University

Visca, Baybay City, Leyte

Thru: **DR. DILBERTO O. FERRAREN**

VP for Planning, Resource Generation and Auxiliary Services

Visayas State University

Visca, Baybay City, Leyte

Dear **Pres. Tulin**:

Greetings!

One of the OFIs of the Department of Agronomy observed during the 3rd Internal Quality Audit is the lack of experimental area for thesis both for the undergraduate and graduate students. The PhD program will be offered soon after we will be given the Certificate of Program Compliance (COPC) by CHED.

In preparation for the increase in the number of students with the offering of PhD in Agronomy and to comply with the suggestions of the ISO internal auditor, we are respectfully requesting for an additional experimental area as replacement of our previous experimental area used for the construction of the University Advanced Research and Innovation Center.

We are specifically planning to ask some portion of the corn experimental area in the lower campus to be our experimental area.

Your approval of our request for additional experimental area will allow the Department of Agronomy to provide good service to the students by providing them with an adequate experimental area for their field experiments and thesis.

We are hoping for your kind approval of this request. Thank you very much.

Respectfully yours,


ULYSSES A. CAGASAN

DA, Head

Recommending Approval:

VICTOR B. ASIO

Dean, CAFS

DILBERTO O. FERRAREN

Vice President for Planning, Resource
Generation and Auxiliary Services

Approved:

EDGARDO E. TULIN

University President