



OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT, AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: RAYMOND R. OCARES

For the Month of: SEPTEMBER.

Department: DEPARTMENT OF PURE AND APPLIED CHEMISTRY

Year: 2022

Day			A	М			PM						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours
1													
2													
3		2											
4											-		
5							1:00	5:00					4
6	8:00	12:00					1:00	5:00					8
7	8:00	12:00											4
8	8:00	12:00				\$):00	5:00					8
9	8:00	12:00					1:00	5:00					8
10													197
11			2.						5				
12		1	10:00	1:00			1:00	4:00					6
13			10:00	1:00			1:00	4:00	4:00	7:00			9
14			10:00	1:00					4:30	7:70			6
15			10:00	1:00					4:00	7:00		•	6
16	1						1:00	4:00					3
17		1						4					
18													
19			10:00	1:00			1:00	4:00					6
20	-	<u> </u>	10:00	1:00			1:00	4:00	4:00	7:00			9
21	1	1	10:00	1:00				1	4:30	7:30			6
22		-	10:00	1:00					4:00	7:00			6
23							1;00	4:00					3
24						-							
25													
26	1		10:00	1:00			1:00	4:00					6
27	1		10:00	1:00			1:00	4:00	4:00	7:00			9
28			10;00	1:00					4:30	7:30			6
29			10:00	1:00					4:00	7:00			6
30							1:00	4:00					3
31													
								6		G	RAND 1	TOTAL	122

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZABETH S. QUEVEDO

Printed Name and Signature of Dept. Head



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Day	AM							PM						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)	
1														
2														
3			10:00	1:00			1:00	4:00					6	
4		10	10:00	600			1:00	4:00	4:00	7:00			9	
5			10:00	1:00					4.: 30	7:30			6	
6			10:00	1:00					4:00	7:00			6	
7		-					1:00	4:00					3	
8														
9													1	
10		[8]	10:00	1:00			1:00	4:00					6	
11			10:00	1:00			1:00	4:00	4:00	7:00			9	
12			10:00	1:00					4:30	7:30			6	
13	1		10:00	1:00					4:00	7:00			6	
14)	1:00	4:00					3	
15					-				1					
16														
17			10:00	1:00			1200	4:00					6	
18			10:00	1:00		D-440	1:00	4:00	4:00	7:00			9	
19			10:00	1:00		<i>y</i>			4:30	7:30			6	
20				H	0	L :	D	A	Y					
21						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1.00	4:00					3	
22								5						
23											1			
24		-	10:00	1:00		b	1:00	4:00					6	
25			10:00	1:00			1.00	4:00	4:00	1:00			9	
26			10:00	1:00		-			4.30	7:30			6	
27			10:00	1.00					4:00	7:00			6	
28			10:40	12:30									1.83	
29			-			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		İ						
30							1							
31			I	Ī						·				

GRAND TOTAL 112.83

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

and innovative technologies for sustainable communities and environment.

Signature of Part-time Instructor

ELIZABETH S. QUEVEDO

Printed Name and Signature of Dept. Head