



APPLICATION FOR LEAVE OF ABSENCE

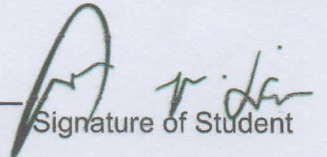
Student No.	Last Name	First Name	Middle Name	Course & Year
21-1-01205	Bibar	Christwyn	Mostajo	2 nd Year BSECON

October 7, 2022
Date

D. Moises Neil D. Serino
Dean, College of Management + Economics
Visayas State University
Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective from this 1st semester until the end of 1st semester for the following reason(s) that I will be accompany my elderly uncle and his wife going to Manila for more or less than two months, take care of their papers in the US embassy necessary to go to USA so that they can meet their medical needs there.


Signature of Student

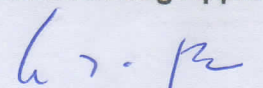
For currently enrolled students only:

For a leave of absence to be availed of during the 2nd half of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

Subject	Class Standing	Inst./Prof. Signature

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Recommending Approval:


MARIA HAZEL I. BELLEZAS
Department Head
Date: 10/11/22

Approved:

MOISES NEIL D. SERINO
College Dean
Date: _____

Noted:

MANOLO B. LORETO, JR.
Dean of Students

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.