



ACCOMPLISHMENT REPORT

February 1-29, 2024

1. Conducted classes as scheduled.
2. Facilitated class assessment.
3. Implemented laboratory activities.
4. Scheduled and processed permit for long examination for lecture classes.
5. Prepared long examination for the first half of the semester.
6. Administered first long examination as scheduled.
7. Attended student's queries and other class-related concerns.

Submitted By:


QUIMSON R. CANETE

Recommending Approval


DIONESIO M. BAÑOC
Head, Department of Agronomy

Approved

VICTOR B. ASIO
Dean, CAFS

DEPARTMENT OF AGRONOMY

Visayas State University, PQWV+97 Baybay City, Leyte
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



Management
System
ISO 9001:2015
www.tuv.com
ID: 9108258749






DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: QUIMSON R. CAÑETE
Department: AGRONOMY

For the Month of: FEBRUARY
Year: 2024

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1							1:00	2:30					1:30
2	8:00	9:00	10:00	11:00									2:00
3			S	A	T	U	R	D	A	Y			
4				S	U	N	D	A	Y				
5	7:00	10:00	10:00	1:00			1:00	2:30					7:30
6	8:00	9:00	10:00	11:00			1:00	4:00					5:00
7	7:00	10:00					1:00	4:00					6:00
8							1:00	2:30					1:30
9			H	O	L	I	D	A	Y				
10			S	A	T	U	R	D	A	Y			
11				S	U	N	D	A	Y				
12	7:00	10:00	10:00	1:00			1:00	2:30					7:30
13	8:00	9:00	10:00	11:00			1:00	4:00					5:00
14				CLA	SS		SUS	PEN	SION				
15							1:00	2:30					1:30
16	8:00	9:00	10:00	11:00									2:00
17			S	A	T	U	R	D	A	Y			
18				S	U	N	D	A	Y				
19	7:00	10:00	10:00	1:00			1:00	2:30					7:30
20	8:00	9:00	10:00	11:00			1:00	4:00					5:00
21	7:00	10:00					1:00	4:00					6:00
22							1:00	2:30					1:30
23	8:00	9:00	10:00	11:00			5:00	7:00					4:00
24			S	A	T	U	R	D	A	Y			
25							1:00	3:00	3:00	5:00			4:00
26	7:00	10:00	10:00	1:00			1:00	2:30					7:30
27	8:00	9:00	10:00	11:00			1:00	4:00					5:00
28	7:00	10:00					1:00	4:00					6:00
29							1:00	2:30					1:30
30													
31													
GRAND TOTAL													87:30
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
 Signature of Part-time Instructor							DIONESIO M. BAÑOC Printed Name and Signature of Dept. Head						