

DAILY TIME RECORDName: Lilian B. NuñezFor the month of Dec. 1-31, 2021

Official hour for (Regular days) _____

Arrival: _____ Departure (Saturdays) _____

	A.M.		P.M.		Undertime	
Day	Arr	Dep	Arr	Dep	Hrs	Mins
1	OB- DENR 8, Tacloban, FLR Project					
2	8:15	12:30	1:00	5:30		
3	8:21	12:30	1:00	5:30		
4	Saturday					
5	Sunday					
6	8:06	12:25	1:00	5:30		
7	8:00	12:25	1:00	5:30		
8	Holiday					
9	8:10	12:30	1:00	5:30		
10	8:15	12:30	1:00	5:30		
11	Saturday					
12	Sunday					
13	8:00	12:30	1:00	5:30		
14	8:05	12:30	1:00	5:30		
15	8:20	12:30	OP Memo 132			
16	OP Memo 132					
17	OP Memo 133					
18	Saturday					
19	Sunday					
20	8:00	12:30	1:00	5:50		
21	CDO					
22	CDO					
23	CDO					
24	8:15	12:55	(OP Memo) GSC OM 37			
25	Saturday					
26	Sunday					
27	CDO					
28	CDO					
29	CDO					
30	Holiday					
31	CDO					
			TOTAL			

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

MOISES NEIL V. SERINO

In-Charge