



## DEPARTMENT OF ECONOMICS

December 26, 2024

Mr. Raymund M. Igcasama University Registrar Visayas State University Visca, Baybay City, Leyte

Dear Mr. Igcasama:

This is in relation for the submission of 2024 Annual Report. In this regard, we would like to request the following data for the 2<sup>nd</sup> Semester of AY 2023-2024 and 1<sup>st</sup> semester of AY 2024-2025 (see attached template).

Thank you very much for your assistance on this request.

Very truly yours,

ZYRA MAY H. CENTINO Head, DoEcon

Approved:

RAYMUND M. IGCASAMA University Registrar



