



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MARIA ARIES O. POLIQUIT

For the Month of: DECEMBER 1-24

Department: Dept. of Business and Management

Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	WFH						WFH						8
2	WFH						WFH						8
3	WFH						WFH						8
4	SATURDAY						SATURDAY						
5	SUNDAY						SUNDAY						
6	WFH						WFH						8
7	WFH						WFH						8
8	HOLIDAY						HOLIDAY						
9	WFH						WFH						8
10	WFH						WFH						8
11	SATURDAY						SATURDAY						
12	SUNDAY						SUNDAY						
13	WFH						WFH						8
14	WFH						WFH						8
15	WFH						WFH						8
16	WFH						WFH						8
17	WFH						WFH						8
18	SATURDAY						SATURDAY						
19	SUNDAY						SUNDAY						
20	WFH						WFH						8
21	WFH						WFH						8
22	WFH						WFH						8
23	WFH						WFH						8
24	WFH						WFH						8
25													
26													
27													
28													
29													
30													

GRAND TOTAL 136

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor	ANGELITA L. PARADERO Printed Name and Signature of Dept. Head