

DAILY TIME RECORD

Name: MA. SALOME B. BULAYOG
 For the month of January 1-31, 2022
 Official hour for (Regular days) _____
 Arrival: _____ Departure (Saturdays) _____

Day	A.M.		P.M.		Undertime	
	Arr	Dep	Arr	Dep	Hrs	Mins
1			Saturday			
2			Sunday			
3	8:00	12:00	1:00	5:00		
4	9:00	12:00	1:00	5:00		
5	8:10	12:00	12:50	5:00		
6	8:15	12:00	12:50	5:00		
7	8:05	12:00	12:50	5:00		
8			Saturday			
9			Sunday			
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	8:30	12:00	1:45	5:00		
13	} Leave					
14						
15			Saturday			
16			Sunday			
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	} Leave					
20						
21						
22			Saturday			
23			Sunday			
24	8:15	12:00	12:30	4:45		
25	8:00	12:00	1:00	5:00		
26	8:20	12:00	1:00	5:00		
27	8:15	12:00	12:50	5:00		
28	8:15	12:00	12:50	5:10		
29			Saturday			
30			Sunday			
31	8:25	12:30	1:00	5:00		
TOTAL:						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

MA. SALOME B. BULAYOG

VERIFIED as to the prescribed office hours

MARIA HAZEL I. BELLEZAS
In-Charge

DAILY TIME RECORD

Name: BABYLYN C. LAMBERT
 For the month of Jan. 1-31, 2022
 Official hour for (Regular days) _____
 Arrival: _____ Departure (Saturdays) _____

Day	A.M.		P.M.		Undertime	
	Arr	Dep	Arr	Dep	Hrs	Mins
1			Saturday			
2			Sunday			
3	} CALAMITY Leave					
4						
5						
6						
7						
8			Saturday			
9			Sunday			
10	8:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	8:05	12:10	1:05	5:30		
13	8:00	12:00	1:00	5:30		
14	8:10	12:01	1:05	5:15		
15			Saturday			
16			Sunday			
17	8:10	12:10	1:00	5:30		
18	8:00	12:00	1:00	5:00		
19	8:08	12:10	1:00	5:00		
20	8:20	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:15		
22			Saturday			
23			Sunday			
24	8:00	12:00	1:00	5:00		
25	8:10	12:10	1:00	5:00		
26	8:25	12:00	1:00	5:30		
27	8:00	12:00	1:00	5:00		
28	8:20	12:15	1:00	5:00		
29			Saturday			
30			Sunday			
31	8:30	12:00	1:00	5:00		
TOTAL:						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

BABYLYN C. LAMBERT

VERIFIED as to the prescribed office hours

MARIA HAZEL I. BELLEZAS
In-Charge