



OFFICE OF THE DEAN OF STUDENTS

Visca, Baybay City, Leyte, 6521-A PHILIPPINES

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Email: usso@vsu.edu.ph Website: www.vsu.edu.ph

February 2,2022 Date

Dr. EDGARDO E. TULIN

President Visayas State University Visca Baybay City, Leyte

Through:

MANOLO B. LORETO, Jr.

Dean of Students

Dear Dr. Tulin:

Good day to you!

I am Jeralyn B.Bagarinao and I stopped attending classes for the year 2021-2022 ,1st semester. My last attendance from this University was from 2nd semester of year 2020-2021.

It was a tough decision for me but I think it was the best decision I've ever made despite the fact that I will be behind from my classmates.

When the pandemic started, I was battling with depression that was killing me inside. All throughout the three semesters I've attended classes I was just battling with depression, and also the pressure that my parents giving me. First semester for the year 2021-2022 I've decided to stop attending classes because I was having a hard time adjusting through the online class system. I have unstable network connection and there were some instructors who weren't considerate. I lose interest from studying for the next school year because of that. My friends told me to file a leave of absence but I was scared and I do not know who to approach. I put aside school to save my health.

I am humbly asking for readmission this 2nd semester, school year 2021-2022. I am very eager to study again in this prestigious university. I assure you that I will continue and do well in my studies now that everything will be back to normal and face to face classes will be back soon.

Respectfully yours,

Jeralyn /B./Bagarinao

Name and Signature of the Student

Raul T. Bagarinao

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



OFFICE OF THE UNIVERSITY REGISTRAR

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7067 or 565 0600; Local 1010

Email: registrar@vsu.edu.ph Website: www.vsu.edu.ph

READMISSION FORM

Student No. Last Name First Name Middle Name Course & Year 19-1-01581 BAGARINAO JERALYN BACUD BSCHEM 3

February 3,2022 Date

Dr. MA. THERESA P. LORETO
Dean, College of Arts & Sciences
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR.

Dean of Students

Dr. ELIZABETH QUEVEDO

Department Head

Approved:

Dr. MA. THERESA P. LORETO
College Dean

Signature of Student

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-REG-02 v1 06-30-2020

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