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PR-2022-0330-24566



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DOE**PR No.: **GF-2022-03-00345**Date: **03-30-2022**Section/End-User: **Carlito O. Suganob**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **DOE 2022 A.III.b.1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	10	125.00		1,250.00
<b>Specification:</b> ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	3	125.00		375.00
3	Broom, Soft (Tambo), Large, Heavy Duty	pcs	4	250.00		1,000.00
4	Cleanser, Powder, 500g, any scent	btls	10	76.00		760.00
5	Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box	boxes	2	55.00		110.00
6	Clip, Metal Bulldog, 2-1/2" (approx. 63.5mm), 12 pcs/box	boxes	2	143.00		286.00
7	Clip, Metal Bulldog, 2" (approx. 50.8mm), 12 pcs/box	boxes	2	76.00		152.00
8	Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box	boxes	2	192.00		384.00
9	Correction Pen, rolling ball-metal tip	pc	2	220.00		440.00
10	Folder, File, Long, 14pts, White	piece	60	10.00		600.00
11	Folder, Pressboard, US, Green, Long	pcs	150	30.00		4,500.00
12	Hand Sprayer, plastic, 150 ml cap.	pieces	3	100.00		300.00
13	Mop Rug, Heavy Duty, 100% cotton	pieces	6	90.00		540.00
14	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, light blue	ream	2	450.00		900.00