



10 December 2021

**DR. EDGARDO E. TULIN**

President  
Visayas State University  
Visca, Baybay City  
Leyte

**Dear Dr. Tulin:**

I would like to recommend **Dr. SHIELA R. RABE**, Instructor of the College of Veterinary Medicine, as Officer In-charge of the International Affairs Office on December 20-29, and 31, 2021 and January 3-4, 2022. I will be on leave during these dates.

As Officer In-charge, she is authorized to discharge the functions of the office, in addition to her regular duties and responsibilities as Instructor of the College of Veterinary Medicine.

Very truly yours,

  
**ANA MARQUIZA M. QUILICOT**  
Head, IAO

Conforme:

  
**SHIELA R. RABE**  
Instructor

APPROVED:

**EDGARDO E. TULIN**  
President