

Civil Service Form No. 49

DAILY TIME RECORD

LUZ O. MORENO
(NAME)

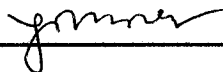
For the month of February, 2021

Official hours for arrival (Regular days)

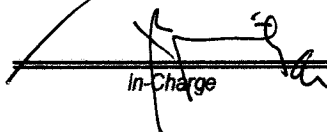
And departure (Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	7:30	10:00	1:00	8:00		
2	8:00	12:20	1:10	5:45		
3	7:40	12:15	1:00	10:00		
4	7:50	12:00	1:00	7:00		
5						
6						
7	7:45	12:00	1:00	7:45		
8	8:10	12:00	1:10	10:30		
9	9:00	12:00	1:15	12:00		
10	8:00	12:00	1:00	10:00		
11	8:00	12:00	1:00	7:00		
12						
13						
14	8:00	12:00	1:00	11:50		
15	8:20	12:10	1:00	10:15		
16	7:50	12:00	1:00	11:00		
17	7:45	12:10	1:00	11:15		
18	8:00	12:00	1:00	5:30		
19						
20			2:00	12:00		
21	8:50	12:20	1:30	9:20		
22	OFF - TRAVEL					
23	7:50	12:00	1:00	12:00		
24	8:00	12:00	1:00	6:00		
25	HOLIDAY					
26						
27						
28	8:30	12:20	1:00	10:30		
29						
30						
31						
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.



VERIFIED as to the prescribed office hours


In-Charge