



National Abaca Research Center

Visca, Baybay City, Leyte, PHILIPPINES Telephone: 053-525-0140-1058 Mobile cp#09173108072 Email: fgsinon@vsu.edu.ph Website: www.vsu.edu.ph

February 16, 2022

Dr. Edgardo E. TulinPresident
VSU, Baybay City, Leyte

Dear Dr. Tulin:

Please allow us to petty cash in the amount of Five Thousand Pesos (P5,000.00) charge to RSNA 14-1416-03. The said amount will be used to purchase materials needed in the fabrication of abaca processing machine for the whole year.

Hoping for your kind consideration of this request.

Thank you.

Very truly yours,

FELICIANO G. SINON, Project Leader

NOTED:

ROBELYN T. PIAMONTE Director, NARC

APPROVED:

EDGARDO E. TULIN President



Vision: Mission: