



March 7, 2024

NICK FREDDY R. BELLO

OIC Head, Accounting Office Visayas State University Visca, Baybay City, Leyte

Thru: ELIZABETH D. PASA

Remittance In-charge Accounting Office

Dear Sir:

The following employees as listed below hereby authorize Mr. Richard M. Nudalo to act on their behalf to get the BIR form 2316 (Certificate of Compensation Payment/Tax Withheld) from your office.

No	Name	Signature
	(Last Name, First Name, Middle Initial)	3
1.	Loreto, Ma. Theresa P.	ntplato
2.	Cardaño, Chinelo M.	Ligu
3.	Sugano, Sarah Jean C.	

Please acknowledge receipt hereof. Thank you.

Very truly yours,

MA. THERESA P. LORETO

Director, Advanced Research and Innovation Center



