



CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9347, with principal office at Baybay City, Leyte, duly represented by its President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

-and-

DOMINADOR T. ROCA and RENATO B. ROCA, of legal age, Single/Married, Filipino and with residence and postal address at 30-de Diciembre Street, Baybay City, Leyte and Barangay, Guadalupe, Baybay City, Leyte hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the SECOND PARTY, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

THE FIRST PARTY hereby contract the services of the SECOND PARTY as Laborers to perform the functions and deliver the following outputs as follows:

VSU Tennis Court Caretaker: (Mr. Dominador T. Roca)

1. Maintains the cleanliness of the tennis courts and its premises/vicinity,
2. Assists General Services Office personnel in the maintenance and cleanliness of the VSU Swimming Pool and lower campus sports facilities,
3. Prepares the tennis courts for daily activities,
4. Performs minor repairs of defective equipment and report to the Court Manager defective facilities that needs immediate major repair and replacement,
5. Helps prepare other sports facilities during the University Students Intramural Games, Faculty/Staff Sports fest and other sports activities of the University students,
6. Records the names of players in the log book of the games and collect the court fees and remit it to the Court Manager,
7. Makes a written report to the management for the players who refuse to pay after they have played,


THAT this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS THEREOF, the parties have hereto set their hands this ____ day of _____, 2022 at Baybay City, Leyte, Philippines.

VISAYAS STATE UNIVERSITY
Baybay City

By:

EDGARDO E. TULIN
President
(First Party)


DOMINADOR T. ROCA
(Second Party)


RENATO B. ROCA
(Second Party)

Signed in the presence of:

1. 
CHARIS B. LIMBO
Director, IHK

2. **ALICIA M. FLORES**
Head, Budget Office

3. **JENNIFER E. ANDO**
OIC Head, OHRSPPR

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S.S.
CITY OF BAYBAY)

BEFORE ME, a Notary Public for and in the City of Baybay, Leyte, Philippines, this ____ day of _____, 2022, personally appeared Dr. Edgardo E. Tulin with VSU ID No. V000522 and Dominador T. Roca with PhilHealth ID No. 13-2004-14211-3 and Renato B. Roca with PhilHealth ID No. 13-0001-03528-3, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed, as well as the parties hereto.

WITNESS MY HAND AND SEAL on the date and place first above given.

Notary Public

Doc. No. _____
Page no. _____
Book No. _____
Series of _____