DAILY TIME RECORD

VIVIAN P. LINA
(Name)

NOVEMBER 1-30, 2021 For the month of:

Official hours for arrival and departure

Regular days ____ Saturdays

D	A.M.		P.M.		UNDERTIME	
A	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	HOLI	DMY				
2	6:59	12:00	1:10	5:26		
3	8:00	12:N	1:N	6:18		
4	7100	12:W	1:10	6:18		
5	W	6	H			
6	SATU	KOM				
7	Junpan					
8		SUSPER	of (v)	
9	6:59	12:10	1:10	5:10		
10	6:57	12:00	1:00	6:24		
11	7:00	12:W	1:10	5:20		
12	8:00	nin	1:00	5:20		0
13	SATUR	DAY			5	f,
14	SWD	14			10h	W
15	8:00	12:00	110	6:32	Y	
16	8:00	12:10	1:0	5:30		
17	6:50	12:00	1:00	6:35		
18	6:58	12:10	1:0	5:35		
19	8:00	Iziw	1:10	5:07		
20	SATUADA					
21	ruppy					
22	6:55	12:00	lin	6:35		
23	6:58	12:00	1:00	5:30		
24	6:54	12:00	1:00	6:32		
25	6:58	Iv: N	1:0	5:20		
26	8:N	IV:N	1:10	5:16		
27	SATURDAY					
28	SWOT	PAU				
29	W	F	H			
30	HOL	IDM				
31						

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge

DAILY TIME RECORD

(Name)

NOVEMBER 1-30, 2021 For the month of: Official hours for arrival Regular days Saturdays and departure

D	P	.M.	P	.М.	UNDERTIME	
Α	Arrival	Departure	Arrival	Departure	Hrs.	Min.
Υ						
1	140	LIDAY				
2	6:59	12:N	1:00	5:26		
3	8:00	12:W	1:10	6:18		
4	7:00	12:00)	1:00	5:20		
5	W	P	H			
6	SATE					
7	sund					
8	WORK	SURPE	1) 000	(DLANCA)		
9	6:59	(2:01)	1:00	5:10		
10	6:57	12:00	LIN	6:24		
11	7:00	12:00	1:00	5:20		
12	8:00	12:00	in	5:10		
13	CATUR	M				0
14	SWADI	M				d
15	8:00	12:10	I'W	6:32		ere
16	8:00	12:00	1:00	5:30	a v	41
17	6:50	(2:W)	1:00	6:35		
18	6:58	12:00	1:0	5:35		
19	8:00	12:00	1:00	5:07		
20	SATUR	DAY			Jan 1	
21	SUNDI					
22	6:55	12:00	1:0	6:35		
23	6:58	12:0)	1:00	5:30		
24	6:54	12:10)	1:00	6:32		
25	6:58	12:N	1:00	5:20		
26	8:00	12:W	1:10	5:16		
27	SATURE					
28	simpl					
29	W	+	H			
30	HOLL	MM				
31	_		-			

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which made duly at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours.

ELIZABETH S. QUEVEDO

In - Charge





DEPARTMENT OF PURE AND APPLIED CHEMISTRY

Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63-563-7747 Email: dopac@vsu.edu.ph Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

Nov 5, 2021 and 29, 2021 (Period covered)

This is to certify that the undersigned <u>VIVIAN P. LINA</u> was approved on a "work from home" scheme during the period covered and that I actually accomplished and delivered the expected/assigned outputs as shown below:

Specific Date/s	Activities/Outputs accomplished and delivered/submitted	Equivalent Points
	 Attended meeting with DoPAC Student Internship Coordinator (AVasquez) re Resource Speakers for Chem200B 	1
	 Prepared and set-up Assessment 3.2 and Learning Tasks 3.2 in VSUEE for Chem 130 R215 	3
November 5, 2021	 Drafted communication letter for Chem200B Resource Speakers Contacted possible resource speakers: Ms Kris Villarin from DA, Ms Danas from DENR and Ms Pobadora from EDC. 	2
	 Continued preparing PowerPoint presentations for Chem 120 Module Lesson 2.2 Organic Reactions Mechanisms and Chem 131 Lesson 5 Lipids. 	3
	 Conducted online classes for the following classes: Chem 130, Chem 120 and Chem 131 R162 	4
November 29, 2021	 Prepared Powerpoint presentation for Chem 131 Module 7.3 Central Dogma 	3
2021	 Consolidated the scores of the Assessments in Chem 131 Module 2 to 4 and updated class records for Chem 131 (R161, R163, R165 and R261) 	2
	TOTAL OUTPUT POINTS DELIVERED	19

Total Points to be delivered during WFH (No. of days x 8 hrs) = 16

Less: Total Output Points accomplished/delivered = 19

Number of hours (undertime) (0)







DEPARTMENT OF PURE AND APPLIED CHEMISTRY

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Submitted by:

VIVIAN P. LINA
Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC

Approved:

MA. THERESA P. LORETO Dean, CAS