

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name:	MARIA	ARIES	Ο.	POLIQUIT	
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For the Month of:

JANUARY 1-28

Department: Dept. of Business and Management

Year: 2022

Day	AM					PM						Daily Total (hours)	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	SATU	RDAY					SATU	RDAY					
2	SUN	DAY					SUNDAY						
3	W	FH					WFH						8
4	WFH						WFH						8
5	WFH						WFH						8
6	W	FH					WFH						8
7.	W	FH					WFH						8
8	SATU	RDAY		× *			SATURDAY						
9	SUN	DAY					SUNDAY		-				
10	W	FH					WFH						8
11	W	FH					WFH						8
12	W	FH					WFH						8
13	W	FH					WFH						8
14	W	FH					WFH						8
15	SATU	IRDAY					SATURDAY						
16	SUN	IDAY					SUNDAY						
17	W	'FH					WFH						8
18	W	′FH					WFH				-		8
19	W	/FH					WFH						8
20	W	/FH					WFH						8
21	W	/FH					W	FH					8
22	SATU	JRDAY					SATURDAY						
23	SUN	NDAY					SUNDAY						
24	V	/FH		100			WFH						8
25	V	/FH					WFH						8
26	V	/FH					WFH						8
27	l v	/FH					WFH						8
28	V	/FH					WFH						8
29	SATI	JRDAY		-			SATURDAY						
30	SUI	VDAY					SUNDAY						
31										1	1. 7		
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			7,	_					/	for	. PARAD	ERO	

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: Page 1 of 1 FM-PRO-01 v1 05-27-2020