

DAILY TIME RECORD

Martinez, Seregena Ruth
Name

For the month of January

Official hours for arrival
and departure

Regular days _____
Saturdays _____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	Saturday					
2	Sunday					
3] part of Christmas break					
4						
5						
6						
7	Saturday					
8	Sunday					
9] Special Emergency Leave					
10						
11						
12						
13	Saturday					
14	Sunday					
15	On Leave					
16	7:35	12:00	1:00	5:00		
17	7:44	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	7:30	12:00	1:00	5:00		
20	Saturday					
21	Sunday					
22	7:30	12:00	1:00	5:00		
23	7:42	12:00	1:00	5:00		
24	7:40	12:00	1:00	5:00		
25	7:40	12:00	1:00	5:00		
26	7:48	12:00	1:00	5:00		
27	Saturday					
28	Sunday					
29	7:50	12:00	1:00	5:00		
30	TOTAL					
31						

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

[Signature]
Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge