



January 3, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
Vice President for Research, Extension and Innovation

Dear **Dr. Tulin**:

This is to recommend the appointment of **Dr. Luz G. Asio** as **Study Leader** of the research entitled "**Effects of Different Soil Management Strategies on Crop Performance of Sweet potato in Acid Soils**", under the research project entitled "**Characteristics, Mineral Stresses and Management of Acid Soils for Sustainable Crop Production**" (Project code: **VSU-IP-2021-2**) without honorarium effective January 1, 2023 to June 30, 2023, subject to availability of funds.

As study leader, Dr. Asio is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Exercise supervision and control in the implementation of the study;
2. Submit quarterly research progress reports to the OVPREI-RPO (**Attachment 1**);
3. Submit annual research progress reports to the OVPREI-RPO (**Attachment 2**);
4. Present the research highlights or papers during the Research In-house Review and Evaluation (**Attachment 3**);
5. Present a paper in the regional/national R&D Symposia/fora (**as scheduled by Consortium/national agency concerned with prescribed standard format**);
6. Submit terminal report three (3) months after completion of research project (**Attachment 4**);
7. Publish articles of significant research findings in indexed / peer reviewed journals;

In case of any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director and the Vice President for Research, Extension and Innovation.

Very truly yours,

VICTOR B. ASIO
Project Leader