



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Alaina G. Larrazabal
Department: DLABS

For the Month of: December
Year: 2021

Day	AM						PM						Daily Total (hours)	
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP		
1	7:30					12:00	1:00					6:00	9.5	
2	7:30					12:00	1:00					5:30	9	
3	8:00					12:00	1:00					5:30	8.5	
4	SAT													
5	SUN													
6	8:00					12:00	1:00					5:30	8.5	
7	7:30					12:00	1:00					5:30	9	
8	H	O	L	I	D	A	Y	H	O	L	I	D	A	Y
9	8:00					12:00	1:00					5:30	8.5	
10	8:00					12:00	1:00					3:00	6	
11	SAT													
12	SUN													
13	7:30					12:00	1:00					6:00	9.5	
14	8:20					12:00	1:00					5:30	8.1	
15	9:00					12:00	OP MC # 132, S. 2021						3	
16							OP MC # 132, S. 2021							
17							OP MC # 133, S. 2021							
18	SAT													
19	SUN													
20	7:00					12:00	1:00					5:00	9	
21	8:00					12:00	1:00					5:30	8.5	
22	7:00					12:00	1:00					5:30	9.5	
23	7:00					12:00	1:00					5:30	9.5	
24	7:00					12:00	1:00					5:30	9.5	
25														
26														
27														
28														
29														
30														
31														
GRAND TOTAL													125.6	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).														
							JETT C. QUEBEC							
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head							