

OBLIGATION REQUEST AND STATUS**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No.: 02-101101-2022-07

Date: 07/01/22

Fund: GF

Payee: Alex P. Bagarinao

Office: Office of the Head of Records and Archives (OHRA)

Address: G/F Admin. Building, VSU

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
OHRA	Reimbursement of gasoline expenses X-X-X-X-X-X-X-X	100000000	5020309000	1,500.00
Total				1,500.00

Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name

Position

Date

fr. MARIA ROBERTA S. MIRAFLOR

Admin. Officer II

Head, Records and Archives

OK- 7/1/22

☒ B Certified:

Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Position

Date

ALICIA M. FLORES

Admin. Officer III

Head, Budget Unit/Authorized Representative

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation		1,500.00		1,500.00	
	Totals		1,500.00		1,500.00	

INSPECTION

Date Inspection: 1-Jul-22



Inspected verified and found OK as to quantity and specifications.

MARLON G. BURLAS

Inspection Officer

ACCEPTANCE

Date Received: 1-Jul-22



Complete



Partial

ALEX P. BAGARINAO

Property Officer/End-user