



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier: BAYBAY GLASS & ALUMINUM SUPPLY	P.O No: PO-TF-2022-02-0041
Address: R. MAGSAYSAY AVE., POBLACION ZONE 14, BAYBAY	Date: 02-15-2022
TIN: 908-982-9780	P.R No: TF-2021-11-01483
	Mode of Procurement: NP - Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: Ass per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	set	Single Swing Door, Analok frame with bronze glass, Standard Size with installation	1	11,500.00	11,500.00

Specification:

Single Swing Door, Analok frame with bronze glass, Standard Size with installation

		XX			
		Purpose: for office front door			
		Intended: DFST			

TOTAL: 11,500.00

Total Amount in Words: **Eleven Thousand Five Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN

President

Supplier's signature Over Printed Name

Date

Fund Cluster: _____

Funds Available: _____

ORS/BURS No. : _____

Date of ORS/BURS : _____

Amount: _____

NICK FREDDY R. BELLO

Head, Accounting