

DAILY TIME RECORD

SEÑANA, CLEO

(NAME)

For the month of JAN. 1-31, 2022

Official hours for arrival.

(Regular days)

And departure

(Saturdays)

D A Y	A M		P M		UNDERTIME	
	Arrival	Depr.	Arrival	Depr.	Hrs.	Mins.
1	CAT.					
2	SUN.					
3	7:20	12:00	ON LEAVE			
4	ON LEAVE					
5	7:20	12:00	1:00	5:00		
6	7:20	12:00	1:00	5:00		
7	7:20	12:00	1:00	5:00		
8	CAT.					
9	SUN.					
10	7:15					
11	ON LEAVE					
12						
13						
14	ON LEAVE					
15	CAT.					
16	SUN.					
17	7:20	12:00	1:00	5:00		
18	7:20	12:00	1:00	5:00		
19	7:15	12:00	1:00	5:00		
20	7:15	12:00	1:00	5:00		
21	7:20	12:00	1:00	5:00		
22	CAT.					
23	SUN.					
24	7:20	12:00	1:00	5:00		
25	7:15	12:00	1:00	5:00		
26	7:20	12:00	1:00	5:00		
27	7:20	12:00	1:00	5:00		
28	7:20	12:00	1:00	5:00		
29	CAT.					
30	SUN.					
31	7:10	12:00	1:00	5:00		
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

In Charge