

DAILY TIME RECORDCORAZON A. PADILLA

Name

For the month of Jan-21

Official hours for arrival

Regular days

and departure

Saturdays

DAY	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	TEACHER'S LEAVE					
2						
3						
4						
5						
6						
7						
8						
9						
10	6:35	12:00	1:00	5:00		
11	CALAMITY LEAVE					
12						
13						
14						
15	Saturday					
16	Sunday					
17	CALAMITY LEAVE					
18	WORK FROM HOME (HQ)					
19						
20						
21						
22	Saturday					
23	Sunday					
24	WORK FROM HOME (HQ)					
25						
26						
27						
28	Saturday					
29						
30						
31	Work From Home					

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours

In-Charge

**DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES**

Visca Baybay City, Leyte 6521-A, Philippines

Phone: (053) 525-0346 loc.1028

Email Address: dlabs@vsu.edu.phWebsite: www.vsu.edu.ph**MENT REPORT**

4-28, and 31, 2021

ON A. PADILLA was approved on a "work from d that I actually accomplished and delivered the

Its accomplished and ed/submitted	Equivalent Points
quizzes and exams through google	33
dating of student records	
quizzes and exams through google	42
dating of student records	
syllabus	10
of quizzes and exams through e tools	
pdating of student records	85
conduct of classes	
S DELIVERED	

FH (No. of days x 8 hrs) = 80 pts
 shed/delivered = 85 pts
 (-5 hrs)

Approved:

MA. THERESA P. LORETO

College Dean