



17 April 2024

PROSE IVY G. YEPES

President

Visca, Baybay City, Leyte

Thru: **ALELI A. VILLOCINO**
VP for Students Affairs and Services

Dear Ma'am Yepes,

May I request that the NSTP-CWTS be allowed to conduct a whole day formation this coming Saturday, **April 20, 2024** due to the following reasons:

- a.) Make-up class due to the Centennial Celebration on April 27, 2024;
- b.) The CWTS students on community engagement and the project implementation is still on-going in there respective partner barangay.

We hope for your favorable action on this request. Thank you and God bless.

Very truly yours,

DARIO P. LINA

Director, NSTP Office

Noted:

ALELI A. VILLOCINO

Vice President for Students Affairs and Services

Approved:

PROSE IVY G. YEPES

President