

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No.:

PURCHASE ORDER

| | | | |
|------------|-------------------------------------|--|-----------------------------|
| Supplier : | NOLAS COMMERCIAL | P.O No: | PO-STF-2024-09-0658 |
| Address : | M.L. Quezon St., Baybay City, Leyte | Date: | 18-Sep-24 |
| TIN: | | PR No: | STF-2024-02-01090 RC |
| | | Payment Term: As per cost of items served | |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte | | Delivery Term: FOB-VSU Baybay | | | |
|--|---|--|-----|-----------|----------|
| Date of Delivery: Within 30 calendar days upon receipt of P.O. | | Payment Term: As per cost of items delivered | | | |
| Item No. | Description | Unit | QTY | Unit Cost | Amount |
| 1 | Paper, Contour, Short, 100 gsm, ultra white | boxes | 4 | 980.00 | 3,920.00 |
| | Purpose: For Honor and Awards certificate. | | | | |
| | Intended: DSO (J.C. Gucela) | | | | |
| TOTAL: | | | | | 3,920.00 |

Total Amount in Words: **THREE THOUSAND NINE HUNDRED TWENTY PESOS ONLY**

Very truly yours,

Conforme:

Supplier's signature Over Printed Name

Date

PROSE IVY G. YEPES

President

| | |
|---|-------------------------|
| Fund Cluster: _____ | ORS/BURS No. : _____ |
| Funds Available: _____ | Date of ORS/BURS: _____ |
| NICK FREDDY R. BELLO <i>Head, Accounting Division</i> | Amount: _____ |

