

**DAILY TIME RECORD****JADINA, BEATRIZ C.**

(NAME)

For the month of

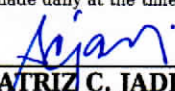
March 1 - 31, 2021

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:33	12:03	12:43	5:40		
2-TUE	7:25	12:01	12:48	5:26		
3-WED	7:24	12:01	12:48	5:20		
4-THU	7:14	12:34	12:50	5:22		
5-FRI	7:40	12:03	12:40	5:20		
6-SAT						Off
7-SUN						Off
8-MON	7:25	12:03	12:43	5:25		
9-TUE	7:18	12:01	12:35	6:10		
10-WED	7:02	12:02	12:40	5:02		
11-THU	7:36	12:22	12:45	5:12		
12-FRI	6:42	12:05	12:41	6:05		
13-SAT						Off
14-SUN						Off
15-MON	7:08	12:09	12:43	5:20		
16-TUE	7:24	12:01	12:48	5:56		
17-WED	On leave					
18-THU	WFH		On leave			
19-FRI	Work from Home (WFH)					
20-SAT						Off
21-SUN						Off
22-MON	7:30	12:03	12:43	5:40		
23-TUE	7:12	12:11	12:51	5:47		
24-WED	7:14	12:02	12:45	5:41		
25-THU	7:45	12:02	12:31	5:32		
26-FRI	7:06	12:05	12:57	5:26		
27-SAT						Off
28-SUN						Off
29-MON	7:23	12:05	12:50	5:20		
30-TUE	7:15	12:07	12:51	5:24		
31-WED	WFH		On leave			

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**BEATRIZ C. JADINA**

VERIFIED as to prescribed office hours

  
**SUZETTE B. LINA**

Department Head  
 Department of Soil Science

Date Generated: Apr/05/2021 05:06:43

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