



VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

TRAVEL REQUEST / ORDER

Date: Sept. 6, 2024

NINO JOHN C. VITOR  
(Name)

(Signature)

Designation: BSEcon 4 Student

Destination: UP Diliman, Quezon City

Date of travel: Sept. 12-15, 2024

Purpose: 1. Attend the 2024 National Economic Summit.

Estimated Expenses (P): \_\_\_\_\_

Source of Funds: STF – Student Welfare Fund

Transportation:

- ☐ College Vehicle  
☒ Public Conveyance

NOTED/VERIFIED:

ZYRA MAY H. CENTINO  
*Immediate Supervisor/Office Head*

RECOMMENDING APPROVAL:

LILIAN B. NUÑEZ  
*College Dean*

In-Charge of Funds  
(If other than Head/Office Head)

ALELI A. VILLOCINO  
*VP for Student Affairs and Services*

APPROVED:

PROSE IVY G. YEPES  
*University President*