



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE OF  
**TROPICAL ECOLOGY AND  
ENVIRONMENTAL MANAGEMENT**

December 2, 2024

**Dr. Prose Ivy G. Yepes**

President

Visayas State University

Visca, Baybay City, Leyte

Subject: **Postponement of Envi 113n Agroecology Field Activity**

Dear **Dr. Yepes**,

Greetings from the Institute of Tropical Ecology and Environmental Management!

I am writing to inform you about the necessary postponement of the planned off-campus fieldwork for the Envi 113n – Agroecology course, originally scheduled for November 22-24, 2024. This decision was made due to the following reasons: First, the unforeseen mechanical issues with the university bus, including a damaged air-conditioning system, which may compromise the comfort and safety of the students during extended travel, as this activity involves visiting multiple farm learning sites in various locations, including Biliran, Kananga, Albura, and Ormoc City. Second, the availability of the vehicles, in connection with the SCUAA on December 8-13, 2024.

The owners of the farm learning sites have already been informed about this postponement, and they have graciously expressed their understanding and agreement to reschedule the visits. This will allow us to ensure that all necessary arrangements are in place for a smooth and productive fieldwork experience.

The date has been moved to December 17-19, 2024, providing sufficient time to address the vehicle issues and ensure a safe and comfortable mode of transportation. We, sincerely apologize for any inconvenience caused by this postponement and thank you for your understanding and continued support of our academic endeavors.

Very truly yours,

**MARLITO M. BANDE**

Assoc. Professor (*Envi 113n In-Charge*)

**Noted by:**

**TEOFANES A. PATINDOL**

Director, ITEEM



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***Recommending Approval:***

**ARTURO PASA**  
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***Approved by:***

**PROSE IVY G. YEPES**  
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