

DAILY TIME RECORD

ORIAS, ANGELITA B.
(NAME)

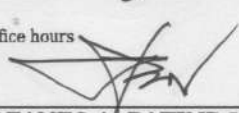
For the month of
October 1 - 31, 2023
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|-----|--------------------------|
| | IN | OUT | IN | OUT | | |
| 1-SUN | | | | | | Off |
| 2-MON | 7:50 | 12:11 | 12:50 | 5:06 | | 8hrs |
| 3-TUE | 7:46 | 12:11 | 1:00 | 5:45 | | 8hrs |
| 4-WED | | | | | | VSU-FAN GENERAL ASSEMBLY |
| 5-THU | 7:59 | 12:09 | 12:51 | 6:00 | | 8hrs |
| 6-FRI | 8:00 | 12:11 | 1:00 | 5:01 | | 8hrs |
| 7-SAT | | | | | | Off |
| 8-SUN | | | | | | Off |
| 9-MON | 7:58 | 12:10 | 1:00 | 5:10 | | 8hrs |
| 10-TUE | 7:50 | 12:01 | 12:50 | 5:09 | | 8hrs 30mins |
| 11-WED | 7:50 | 12:05 | 12:09 | 5:34 | | 9hrs 40mins |
| 12-THU | 7:59 | 12:30 | 12:56 | 5:10 | | 8hrs 45mins |
| 13-FRI | 8:00 | 12:01 | 12:59 | 5:30 | | 8hrs 32mins |
| 14-SAT | | | | | | Off |
| 15-SUN | | | | | | Off |
| 16-MON | 7:45 | 12:08 | 12:10 | 5:19 | | 9hrs 32mins |
| 17-TUE | 7:09 | 12:00 | 12:05 | 5:37 | | 8hrs |
| 18-WED | 7:54 | 12:23 | 12:34 | 5:40 | | 8hrs |
| 19-THU | 7:31 | 12:10 | 1:00 | 5:27 | | 8hrs |
| 20-FRI | | | | | | Holiday |
| 21-SAT | | | | | | Off |
| 22-SUN | | | | | | Off |
| 23-MON | 7:59 | 12:00 | 12:09 | 5:06 | | 8hrs |
| 24-TUE | 8:00 | 12:05 | 12:17 | 5:08 | | 8hrs |
| 25-WED | 7:35 | 12:59 | 1:00 | 5:10 | | 8hrs |
| 26-THU | 7:45 | 12:10 | 1:00 | 5:08 | | 8hrs |
| 27-FRI | 7:42 | 12:05 | 12:59 | 5:10 | | 8hrs |
| 28-SAT | | | | | | Off |
| 29-SUN | | | | | | Off |
| 30-MON | | | | | | Holiday |
| 31-TUE | 7:50 | 12:10 | 1:00 | 5:10 | | 8hrs |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ANGELITA B. ORIAS

VERIFIED as to prescribed office hours


TEOFANES A. PATINDOL
Department Head
Institute of Tropical Ecology & Envi. Mgmt.