

DAILY TIME RECORD
CERNA, MIZAE B.
(NAME)

For the month of
July 1 - 31, 2023
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	8:25	12:13	12:14	5:06	25mins	7hrs 35mins
4-TUE	8:19	12:00	12:01	5:17	19mins	7hrs 41mins
5-WED	8:15	12:04	12:08	5:13	15mins	7hrs 45mins
6-THU	8:14	12:02	12:30	5:10	14mins	7hrs 46mins
7-FRI	7:56	12:27	12:28	5:16		8hrs
8-SAT						Off
9-SUN						Off
10-MON	8:16	12:11	12:18	5:00	16mins	7hrs 44mins
11-TUE	8:00	12:03	12:20	5:25		8hrs
12-WED	8:19	12:02	12:04	5:10	19mins	7hrs 41mins
13-THU	8:12	12:17	12:20	5:22	12mins	7hrs 48mins
14-FRI						VL
15-SAT						Off
16-SUN						Off
17-MON	8:02	12:11	12:33	5:05	2mins	7hrs 58mins
18-TUE	8:00	12:16	12:19	5:18		8hrs
19-WED	8:25	12:06	12:09	5:02	25mins	7hrs 35mins
20-THU	7:58	12:12	12:17	5:22		8hrs
21-FRI						VL
22-SAT						Off
23-SUN						Off
24-MON	8:21	12:16	12:17	5:14	21mins	7hrs 39mins
25-TUE	8:04	12:06	12:09	5:16	4mins	7hrs 56mins
26-WED	7:58	12:12	12:16	5:07		8hrs
27-THU	8:18	12:10	12:12	5:14	18mins	7hrs 42mins
28-FRI						OB
29-SAT						Off
30-SUN						Off
31-MON	8:27	12:02	12:13	5:12	27mins	7hrs 33mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


MIZAE B. CERNA

VERIFIED as to prescribed office hours


LILIAN B. NUÑEZ

Department Head
Institute for Strategic Research & Development Studies

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CERNA, MIZAE B.
(NAME)

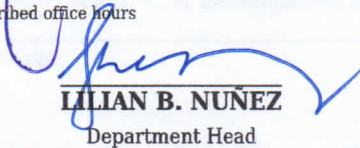
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