



February 14, 2021

Ms. Gracielle Dawn L. Gamotin

Project Staff

Department of Business and Management

Visayas State University

Visca, Baybay City, Leyte

Dear Ms. Gamotin:

By the authority vested in me as University President, you are hereby appointed as **Project Staff** of the ACIAR-Funded R&D Project entitled: **“Identifying Appropriate Value-Chain Approaches for Small Island Agriculture: Citrus Fruits in Homonhon Island project site)”** effective **February 15, 2022 - June 30, 2022**, without *honorarium*.

As Project staff, Ms. Gamotin is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Acts as the market specialist in the overall R&D implementation activities of the project,
2. Works with the project leader in leading and supervising the value chain development and market research activities of the Project.
3. Coordinates with other project team members in ensuring smooth implementation of all project activities.
4. Submits terminal report and other deliverables as required in the work plan of the project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

EDGARDO E. TULIN

President

cc: OVPREI – VP; OVPREI – RPO; Director, Center, Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP