



INSTITUTE FOR STRATEGIC RESEARCH AND DEVELOPMENT STUDIES

Visayas State University Visca, Baybay City, Leyte PHILIPPINES Phone/Fax: +63 563 7695 Email: isrds@vsu.edu.ph Website: www.vsu.edu.ph

January 24, 2023

NICK FREDDY R. BELLO

OIC-Head, Office of the Head of Accounting Visayas State University Baybay City, Leyte

Thru: CHIZKA MAE M. ESTALLO

Remittance In-charge
Office of the Head of Accounting

Dear Sir:

The following employees as listed below hereby authorize Mr. Mizael B. Cerna to act on their behalf to get the BIR Form 2316 - Certificate of Compensation Payment/Tax Withheld from your office.

No.	Name (Last Name, First Name, Middle Initial)	Signature
1	Caparas, Merry Jean A.	16 Caponey
2	Cerna, Mizael B.	164. A
3	Fernandez-Dayondon, Rhea Angelie M	O frank
4	Delima, Gina A,	pall
5	Edullantes, Melodina P.	mudul artis
6	Gisulga, Saloma B.	1 O Sperianten
7	Gonzaga, Ernesto A. Jr.	No
8	Nuñez, Lilian B.	1. him
9	Tabada, Maria Aurora Teresita W.	Son Halla

Please acknowledge receipt hereof.

Very truly yours,

Director, ISRDS