

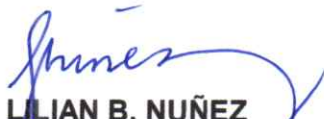


ACCOMPLISHMENT REPORT

January 3-31, 2022

1. Conducted meetings:
 - 1.1. ISRDS Faculty (Jan. 17 PM)
 - 1.2. ISRDS Staff (Jan. 24 AM)
 - 1.3. ISRDS faculty (Jan. 24 PM)
2. Attended to IPCR matters:
 - 2.1. Reminded staff to submit their IPCR 2022 accomplishments and IPCR Targets 2023
 - 2.2. Consolidated the IPCRs and prepared exhibits for each IPCR
 - 2.3. Submitted IPCR Accomplishments 2022 complete set (Jan. 31)
3. Attended CME ExeCom meetings
 - 3.1. Monthly meeting (Jan. 11)
 - 3.2. Special meeting to formulate ROAM, SWOT, and OTP for CME (Jan. 23)
4. Monitored staff's compliance to two NCs and 2 OFIs (Fridays)
5. Finalized the ISRDS Annual Report 2022 and submitted it to CME Dean (Jan. 13)
6. Attended consultation meetings on the selection of heads:
 - 5.1. CME dean (Jan. 6)
 - 5.2. ISRDS director (Jan. 10)
 - 5.3. Dean of Graduate School (Jan. 10)
7. Attended the following webinars, workshops, and meetings:
 - 6.1. Gmail Space for Group Communication (Jan. 11 c/o UIMC)
 - 6.2. Document Review of Graduate School Procedure Manual and Forms (Jan. 12 c/o OGS)
 - 6.3. Presentation of University Activity Calendar 2023 (Jan. 17 c/o OVPPRGAS)
 - 6.4. VSU Curriculum Committee meeting (Jan. 20)
 - 6.5. VSUCAT 2023 Preparation meeting (Jan. 23)
8. Disseminated and discussed OP and OVPA memorandum circulars with staff
9. Attended to personnel matters and building upkeep and maintenance concerns

Submitted by:


LILIAN B. NUÑEZ
Director, ISRDS

Recommending Approval:

Approved:

MOISES NEIL V. SERINO
Dean, CME

BEATRIZ S. BELONIAS
VP for Academic Affairs

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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