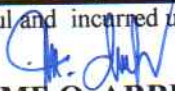


| | | | |
|--|--|--|--|
| Entity Name DISBURSEMENT VOUCHER | | Fund Cluster : Date : 11/13/2023 DV No. : | |
| Mode of Payment | <input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify) | | |
| Payee | DHENBER C. LUSANTA | TIN/Employee No.: | ORS/BURS No.: |
| Address | VSU, Visca, Baybay City, Leyte | | |
| Particulars | | Responsibility Center | MFO/PAP |
| Replenishment of Petty Cash fund as per papers attached... | | TP.UF.009 | 2,590.35 |
| Amount Due | | | 2,590.35 |
| A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision. <div style="text-align: center;">  JEROME O. ARRIBADO Printed Name, Designation and Signature of Supervisor </div> | | | |
| B. Accounting Entry: | | | |
| Account Title | | UACS Code | Debit |
| | | | Credit |
| | | | |
| C. Certified: | | D. Approved for Payment | |
| <input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed proper | | | |
| Signature | | Signature | |
| Printed Name | NICK FREDDY R. BELLO | Printed Name | DANIEL LESLIE S. TAN |
| Position | Head, Accounting Unit/Authorized Representative | Position | President Agency Head/Authorized Representative |
| Date | | Date | |
| E. Receipt of Payment | | | JEV No. |
| Check/ADA No. : | | Date : | Bank Name & Account Number: |
| Signature : | | Date : | Printed Name: |
| Official Receipt No. & Date/Other Documents | | | Date |

PURCHASE REQUEST

Visayas State University

AGENCY

DEPT./OFFICE **Eco-FARMI**

SECTION

PR NO.

DATE 11/13/2023

SAI NO.

DATE

| STOCK NO. | UNIT | ITEM DESCRIPTION | QUANTITY | UNIT COST | TOTAL COST |
|-----------|---------|----------------------------------|----------|-----------|------------|
| 1 | service | Vehicle wheel alignment, service | 1 | 250.00 | 250.00 |
| 2 | reams | Bond paper, A4 | 3 | 240.00 | 720.00 |
| 3 | pack | Albatross | 1 | 443.40 | 443.40 |
| 4 | bundle | Tissue | 1 | 135.95 | 135.95 |
| 5 | box | Paper clip, big | 1 | 42.00 | 42.00 |
| 6 | box | Paper clip, small | 1 | 18.00 | 18.00 |
| 7 | pcs | Masking tape | 3 | 52.00 | 156.00 |
| 8 | pcs | Folder, A4 | 10 | 6.50 | 65.00 |
| 9 | pcs | Flat bar, 1/8 x 1, white | 2 | 135.00 | 270.00 |
| 10 | kg | Welding rod, 2.5 | 1 | 110.00 | 110.00 |
| 11 | pc | Cutting disc | 1 | 40.00 | 40.00 |
| 12 | pc | Angle bar, 2.0mm, blue | 1 | 340.00 | 340.00 |

Charged to: TP.UF.009

CERTIFIED as to the availability

of P _____ within
45 days period.

TOTAL

2,590.35

PURPOSE:

For Project Use.

SIGNATURE

REQUESTED BY

APPROVED BY

PRINTED NAME

DHENBER C. LUSANTA

EDGARDO E. TULIN

DESIGNATION

Project Leader, Eco-FARMI

President