

LIQUIDATION REPORT

VISAYAS STATE UNIVERSITY
AGENCY NAME

NO.

DATE: December 31, 2021

RESPONSIBILITY

CENTER: OVPI

PARTICULARS

LIQUIDATION of Petty Cash Advance in the amount of
LESS Petty Expenses incurred:

AMOUNT

5,000.00

Please see attached Inspection and
Acceptance Report in the amount of

4,455.00

TOTAL AMOUNT SPENT

AMOUNT OF CASH ADVANCE PER DV NO.:

DATE:

P 4,455.00

AMOUNT REFUNDED PER OR NO. :

DATE:

P 5,000.00

AMOUNT TO BE REIMBURSED


545.00

00.00

A | CERTIFIED CORRECTNESS OF
THE ABOVE DATE.


ERLINDA S. VALENZONA
CLAIMANT

B | CERTIFIED PURPOSE OF TRAVEL/
CASH ADVANCE DULY
ACCOMPLISHED.


BEATRIZ S. BELONIAS
IMMEDIATE SUPERVISOR

C | CERTIFIED SUPPORTING
DOCUMENTS COMPLETE
AND PROPER

NICK FREDDY R. BELLO
OIC Head, Accounting Unit

JEV No.