DAILY TIME RECORD RAMAL, ALLAN A. (NAME)

For the month of

May 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

Don	AM		P	PM		Total	
Day	IN	OUT	IN	OUT	T/U	1	otai
1-SUN						Off	
2-MON	8:20	12:33	1:00	5:00		8hrs	
3-TUE						Holiday	
4-WED	7:31	12:28	12:28	4:58		8hrs	
5-тни	7:50	12:19	12:19	5:00		8hrs	
6-FRI						SL	
7-SAT						Off	
8-SUN						Off	. 4.
9-MON						Holiday	
10-TUE						SL	
11-WED	7:58	12:20	12:58	5:00		8hrs	
12- THU	8:10	12:27	1:01	4:50		8hrs	
13-FRI						VL	
14- SAT						Off	
15-SUN						Off	
16-MON	8:15	12:32	12:42	4:55		8hrs	
17-TUE -	8:20	12:00	1:00	4:50	30mins	7hrs 30mins	
18-WED	8:00	12:17	12:17	4:48		8hrs	
19- THU						SL	
20-FRI						SL	
21-SAT						Off	
22-SUN						Off	
23-MON						Absent	
24- TUE						Absent	VL
25-WED						Absent	-
26- THU						SL -	
27-FRI						SL	
28-SAT						Off	
29-SUN						Off	
30- MON	8:00	12:00	12:30	4:30		8hrs	
31-TUE	8:00	12:00	12:30	4:50		8hrs	*

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALLAN A. RAMAI

VERIFIED as to prescribed office hou

ELIZABETH S. QUEVEDO

Department Head
Department of Pure and Applied Chemistry



Republic of the Philippines

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Rec

APPLICATION FOR LEAVE

Name (Last)	(First)	(Middle)
Ramal	Allan	Abenoja
. POSITION		
Associ	iate Professor V	5. SALARY (Monthly)
6. DETAIL	S OF APPLICATION	9. 4
OF:		
o father/alternate casingle mother sules Implementing E.O. No.	In case of Sick le ☐ In Hospital (F ☐ Out Patient (I ☐ Case of Special ☐ (Specify Illness) ☐ Completion of ☐ BAR/Board Examples	on/Special Privilege leave: hilippines: Specify): ave: Pls. Specify): at home Leave Benefits for Women: eave: Master's Degree amination Review
D FOR	☐ Monetization of Terminal Leave 6.d COMMUTATION ☐ Requested	atte Nijera a mana
TAILS OF ACT	(Sic	AMAL, ALIAN A. mature of Applicant)
TAILS OF ACTIO	ON ON APPLICATION	
Ne Sick Leave	□ For Disapproval ELIZAI	due to: BETH S. QUEVEDO Pure and Applied Chemistry
EDGARDO E. (Printed Name and University Pre	TULIN	2 (0:

Ivil Service Form 48

DAILY TIME RECORD RAMAL, ALLAN A.

For the month of June 1 - 30, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

-	AM		PM		T/U	Total
Day	IN	OUT	IN	OUT	1/0	Total
-WED						Absent
-THU						Absent
3-FRI	8:00	12:03	12:20	4:14	3mins	7hrs 57mins
4-SAT						Off
-SUN						Off
-MON	8:17	12:18	12:51	4:50		8hrs
7-TUE	8:15	12:30	12:40	4:52		8hrs
-WED	8:20	12:35	12:40	4:50		8hrs
-THU						Absent
0-FRI						Absent
1-SAT						Off
2-SUN						Off
3-MON	8:20	12:20	12:30	4:50		8hrs
4-TUE	8:00	12:25	4:047	4:04	3hrs 35mins	4hrs 25mins
5-WED						Absent
6-THU	8:15	12:20	12:32	4:52		8hrs
17-FRI	8:20	12:30	12:35	4:55		8hrs
8-SAT						Off
9-SUN						Off
20-MON	10:30	12:31	12:32	4:30	2hrs 1min	5hrs 59mins
21-TUE	8:30	12:38	12:41	4:39		8hrs
22-WED	8:20	12:28	12:31	4:48		8hrs
23-THU	8:30	12:43	12:43	4:59		8hrs
24-FRI	8:20	12:24	12:53	4:45	4mins	7hrs 56mins
25-SAT						Off
26-SUN						Off
27-MON	8:27	12:21	12:55	5:00	1min	7hrs 59mins
28-TUE						Absent
29-WED				2		Absent
30- THU						Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALLAN A. RAMAL

VERIFIED as to prescribed office hours

ELIZABETH S. QUEVEDO

Department Head Department of Pure and Applied Chemistry

ate Generated: Sep/09/2022 04:05:46

Republic of the Philippines

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

(Printed Name and Signature)

University President

Stamp of Date of Receipt

APPLICATION FOR LEAVE

Last)	(First)	(Middle)
nal	Allan	Abenoja
TION		5. SALARY (Monthly)
Associate 1	Professor V	
6. DETAILS OF	APPLICATION	1.6.2941
	6.b DETAILS	OF LEAVE:
er/alternate caregi e mother	iver ☐ Abroad (Pl	c leave:
	□ In Hospita	ll (Pls. Specify) : at (Pls. Specify) : <u>home</u>
plementing E.O. No. 292)	1	cial Leave Benefits for Women.
	In case of Stud ☐ Completion ☐ BAR/Board	ly leave: n of Master's Degree Examination Review
	Other purpose: Monetization Terminal Le	on of Leave Credits
OR	6.d COMMUTA	TION
	⊠ Requested	Not Requested
		RAMAL, AIXAN A.
		(Signature of Applicant)
AILS OF ACTION	N ON APPLICATION	
	7.b RECOMMEN	NDATION.
7e Sick Leave	☐ For Approv	val
	□ For Disapp	roval due to:
		approved.
-	E	LIZABETH S. QUEVEDO
Benefits		ent of Pure and Applied Chemistry
	7.d DISAPPROVE	ED due to:
- Mhen		
EDGARDO E.	TULIN	

l Service Form 48

DAILY TIME RECORD RAMAL, ALLAN A.

For the month of July 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

Dani	AM		PM		T/U	Total
Day	IN	OUT	IN	OUT	1/0	Total
1-FRI						Absent
2-SAT						Off
3-SUN						Off -
4-MON		12:43	12:43	4:25	4hrs 18mins	3hrs 42mins
5-TUE		12:26	12:27	4:05	4hrs 22mins	3hrs 38mins
6-WED						Absent
7-THU				4:53	8hrs	
8-FRI						Absent
9-SAT						Off
10-SUN	-					Off
11-MON	9:30	12:29	12:30	3:28	2hrs 3mins	5hrs 57mins
12-TUE						Absent
13-WED						Absent Tout
14- THU						Absent
15-FRI						Absent
16-SAT						Off
17-sun						Off
18-MON						Absent
19- TUE						Absent
20-WED						Absent
21- THU						Absent
22-FRI						Absent
23-SAT						Off
24-SUN						Off
25-MON						Absent
26-TUE						Absent
27#WED						Absent
28- THU						Absent
29-FRI		1-				Absent
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office hour

Department Head Department of Pure and Applied Chemistry Civil Service Form 48

DAILY TIME RECORD

RAMAL, ALLAN A.

For the month of July 1 - 31, 2022 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		T/U	Total	
Day	IN	OUT	IN	OUT	170	Total	
1-FRI						Absent	
2-SAT						Off	
3-SUN						Off	
4-MON		12:43	12:43	4:25	-4hrs 18mins	3hrs 42mins	
5-TUE		12:26	12:27	4:05	4hrs 22mins	3hrs 38mins	
6-WED						Absent	
7- THU				4:53	8hrs		
8-FRI						Absent	
9-SAT						Off	
10-SUN						Off	
11-MON	9:30	12:29	12:30	3:28	2hrs 3mins	5hrs 57mins	
12-TUE						Absent	
13-WED						Absent	
14- THU						Absent) eacher	
15-FRI						Absent	
16- SAT						Off Cears	
17-sun						Off	
18-MON						Absent	
19-TUE						Absent	
20- WED						Absent	
21- THU						Absent	
22-FRI						Absent	
23-SAT						Off	
24-SUN						Off	
25-MON						Absent	
26- TUE						Absent	
27-WED						Absent	
28- THU						Absent	
29-FRI						Absent	
30- SAT						Off	
31-SUN		1				Off	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VERIFIED as to prescribed office hou

Department Head Department of Pure and Applied Chemistry ivil Service Form 48

DAILY TIME RECORD RAMAL, ALLAN A.

For the month of August 1 - 31, 2022 Official hours for arrival and departure
8:00AM - 5:00PM

-	AM		PM		TENT	Total	
Day	IN	OUT	ĬN	OUT	T/U	10	tai
1-MON				5		Absent	
2-TUE				=		Absent	
3-WED						Absent	
4-THU						Absent	
5-FRI				-		Absent	
6-SAT		_				Off	
7-sun						Off	
8-MON						Absent	
9-TUE						Absent	
10-WED						Absent	
11- THU						Absent	
12-FRI					-	Absent	
13-SAT						Off	Tu
14-SUN						Off	Jeach
15-MON						Absent	Leave
16-TUE						Absent	
17-WED						Absent	
18- THU						Absent	
19-FRI						Absent	
20-SAT						Off	
21-SUN						Off	
22-MON						Absent	
23-TUE						Absent	
24-WED						Absent	
25-THU						Absent	
26-FRI						Absent	
27-SAT						Off	
28-SUN						Off	
29-MON						Holiday	
30-TUE	9:00	12:25	12:30	4:30	35mins	7hrs 25p	nins
31-WED						Absent "	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALLAN A. RAMAL

VERIFIED as to prescribed office hours

ELIZABETH S. QUEVEDO

Department Head
Department of Pure and Applied Chemistry

ate Generated: Sep/06/2022 11:38:49

Philippines

E UNIVERSITY

Stamp of Date of Receipt

City, Leyte

FOR LEAVE

_	(First)	(Middle)					
	Allan	Abenoja					
		5. SALARY (Monthly)					
of	essor V	1 =					
P	PLICATION						
	6.b DETAILS OF LEA	VE:					
er	In case of vacation/Sp □ Within the Philipp □ Abroad (Pls. Spec	oines:					
	In case of Sick leave: ☐ In Hospital (Pls. S ☑ Out Patient (Pls. S						
	In case of Special Lea (Specify Illness)	ave Benefits for Women:					
In case of Study leave: ☐ Completion of Master's Degree ☐ BAR/Board Examination Review							
	Other purpose: Monetization of L Terminal Leave	eave Credits					
	6.d COMMUTATION						
	☑ Requested ☐ Not Requested						
		AMAL, AMAN A. nature of Applicant)					
-	ON APPLICATION	1					
	7.b RECOMMENDAT	ION:					
	☐ For Approval						
	□ For Disapproval due to:						
		ABETH S. QUEVEDO					
	Department of	f Pure and Applied Chemistry					
	7.d DISAPPROVED di	ue to:					
Ī	<u></u>						
	~						
	TULIN						