



## DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: Gojo, Girlina P.


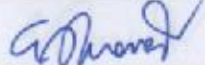
For the Month of: December

Department: Department of Pure and Applied Chemistry

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	11:30	1:00					4:00	7:00					4.5
2	7:00	10:00											3
3													
4													
5							1:00	7:00					6
6	7:00	10:00			11:30	1:00	4:00	7:00					7.5
7	7:00	10:00											3
8	H	O	L	I	D	A	Y						
9	7:00	10:00					1:00	7:00					9
10													
11													
12							1:00	7:00					6
13	7:00	10:00			11:30	1:00	4:00	7:00					7.5
14	7:00	10:00											3
15	11:30	1:00					4:00	7:00					4.5
16	7:00	10:00					1:00	7:00					9
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
<b>GRAND TOTAL</b>												<b>63</b>	

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 ELIZABETH S. QUEVEDO Printed Name and Signature of Dept. Head
--	--




**ACCOMPLISHMENT REPORT**

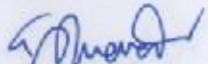
**[December 1-16, 2022]**

1. Conducted laboratory classes in ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
2. Conducted online classes via Google Meet in ScTS 11c.
3. Checked quizzes in ScTS11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
4. Checked Laboratory Reports in ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.
5. Answered students' questions and clarifications for ScTS 11c, ESci 115b, Chem 130.1, Chem 120.1, and PhSc 106.2.

Submitted by:

  
**GIRLINA P. GOGO**  
Name of Employee/Faculty

Recommending Approval:

  
**ELIZABETH S. QUEVEDO**  
Head, DoPAC

Approved:

**MA. THERESA P. LORETO**  
Dean, CAS