

OBLIGATION REQUEST AND STATUS				No.: GF-02-101101-2022-11		
VISAYAS STATE UNIVERSITY				Date: November 7, 2022		
Visca, Baybay City, Leyte				Fund: Development Fund		
Payee	ELIZA D. ESPINOSA					
Office:	ITEEM					
Address:	VSU, BAYBAY CITY, LEYTE					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
	Pre-travel of expenses on November 27-30, 2022			14,350.00		
TOTAL				14,350.00		
A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.			B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above.			
Signature: _____ Printed Name: EDGARDO E. TULIN Position: UNIVERSITY PRESIDENT			Signature: _____ Printed Name: ALICIA M. FLORES Position: HEAD, BUDGET OFFICE			
Date: _____			Date: _____			
C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	OBLIGATION					
TOTALS			14,350.00	14,350.00		

CHARGED TO:		Development fund	TOTAL		14,350.00
I certify that (1) have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expense claimed are proper.			Prepared by (Official / Employee)		
			ELIZA D. ESPINOSA Employee Signature		
			Approved by (Head of Agency)		
DENNIS P. PEQUE Immediate Supervisor			EDGARDO E. TULIN University President		