



March 1, 2022

Dr. Edgardo E. Tulin,
President
Visayas State University
Visca, Baybay City, Leyte

Thru: **Dr. Maria Juliet C. Ceniza**
VP for REI


Dear Dr. Tulin:

This is to recommend the appointment of **HADASHA N. BONGAT**, as component leader of the project entitled: **"Strengthening Rural Based-Organizations: Focus on the Baybay Dairy Cooperative (BDC)" with project code: BDC Ext. 70** without honorarium effective March 1, 2022 to December 31, 2022 chargeable to the VSU GAA 2022.

As a component leader for the project, Ms. Bongat is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year;
2. Implement business management-related capacity-building activities as planned;
3. Prepare reports for project activities; and
4. Publish articles from project results.

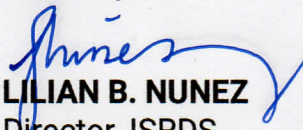
Very truly yours,


GINA A. DELIMA
Project Leader

Conforme:

HADASHA N. BONGAT
Instructor, DBM

Noted by:


LILIAN B. NUNEZ
Director, ISRDS