

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: preo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: Jie Romen Lim

Department: DLABS

For the Month of: December

Year: 2021

•	AM							PM					
Day	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1	9:00	10:00					1:00	2:00					2
2	9:00	10:00					1:00	2:00					2
3	9:00	10:00											1
4 5	WEEKENDS												
6							1:00	2:00					1
7	9:00	10:00					1:00	2:00					2
8	HOLIDAY												
9	9:00	10:00					1:00	2:00					2
10	9:00	10:00											1
11	MEENENDS												
12	WEEKENDS												
13							1:00	2:00					1
14	9:00	10:00					1:00	2:00					2
15	DLABS Christmas Party Suspension of Work and Classes												
16	Suspension of Work and Classes												
17													
18 19	WEEKENDS												
20							1:00	2:00					1
21	9:00	10:00					1:00	2:00					2
22	9:00	10:00					1:00	2:00					2
23	9:00	10:00					1:00	2:00					2
24	9:00	10:00											1
25	WEEKENDS												
26	WELKENDS												
27													
28													
29													
30													
31											<u> </u>		00
LUCDEDY CEDTIEV on more borners that they also							GRAND TOTAL						22
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours o performed made daily at the time of arrival(s) and departure(s).													of work
									JETT C. QUEBEC				
Signature of Part-time Instructor								Printed Name and Signature of Dept. Head					