

BUDGET UTILIZATION REQUEST AND STATUS**VISAYAS STATE UNIVERSITY****Visca, Baybay City, Leyte**No.: MODE 03-101101-2022Date: January 20, 2022

Fund:

Payee: **Anthony L. Borneo**Office: **HELVMU/GSD**Address: **VSU**

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
	Payment of per diem...			450.00
	Total			

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.

Signature: _____

Printed Name: **Phloem Galupo**Position: **PPO**

Date

B Certified:

Allotment available and obligated for the purpose/adjustment necessary as indicated above.

ALICIA M. FLORES

HEAD, BUDGET OFFICE

C STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	obligation		450.00		450.00	
	Totals					

Trip ticket Issued/Received <u>1-11-2022</u>	Vehicle Condition (Before Travel) ✓	Fuel & Lubricant Issued/Used	Departure/Time Out <u>6:15 AM</u>	Odometer/Mileage Out <u>16685</u>
Date Returned <u>1/12-2022</u>	Vehicle Condition (After Travel) ✓	Fuel & Lubricant Balanced	Arrival/Time In <u>5:45 PM</u>	Odometer/Mileage In <u>17058</u>

Was the passenger/s following the call time & location?	Was there any purchased of fuel/lubricant outside VSU Campus?	Was the vehicle involved in accident or damaged while in your custody?	Was the vehicle used other than official government business?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No	<input type="checkbox"/> Yes (Specify) <input type="checkbox"/> No

Driver's Name & Signature	Filled in by the Head of Party or Requesting Party	
This vehicle will be used for official government business only. I have reviewed and complied with rules & regulations regarding the use of Government-Owned Vehicle.  Signature Over Printed Name	Service Satisfaction	Driver's OVER ALL RATING
	<input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input checked="" type="checkbox"/> 5. Extremely Satisfied	<input type="checkbox"/> 1. - Poor <input type="checkbox"/> 2. - Fair <input type="checkbox"/> 3. - Good <input type="checkbox"/> 4. - Very Good <input checked="" type="checkbox"/> 5. - Excellent Comments & Suggestions  Name and Signature

Vision: A globally competitive university for science, technology, and environmental conservation.

Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.