



July 12, 2022

Dr. Analyn M. Mazo

Head, Department of Biological Science (DBS)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Mazo*,

This is to request the services of **Ms. Honeylene V. Ongy** as Affiliate Faculty of the Institute of Tropical Ecology and Environmental Management (ITEEM) for the School Year 2022–2023. As affiliate faculty, Ms. Ongy is requested to team teach the MSTREC subject TREC 205 (Biological Diversity of Tropical Ecosystems), with appropriate workload unit equivalent.

Thank you for your favorable action and support.

Very truly yours,

ELIZA D. ESPINOSA
Director

Conformé:

HONEYLENE V. ONGY
Instructor, DBS

Approved:

ANALYN M. MAZO
Head, DBS

c.c. **Ongy HV** | DBS | OVPAA | ITEEM