

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JHADI A. CRUZA

Department: ITEEM

For the Month of: JUNE

Year: 2022

| Day | AM | | | | | | PM | | | | | | Daily |
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| | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | ARR | DEP | Total (hours) |
| 1 | 7:00 | 12:00 | | | | | 1:00 | 5:00 | | | - | | 9 |
| 2 | 8:00 | 12:00 | | | | | 1:00 | 5:30 | | | | | 8.5 |
| 3 | 8:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 8 |
| 4 | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | |
| 6 | 7:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 9 |
| 7 | 8:00 | 12:00 | | | | | 1:00 | 5:30 | | | | | 8.5 |
| 8 | 7:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 9 |
| 9 | 8:00 | 12:00 | | | | | 1:00 | 5:30 | | | | | 8.5 |
| 10 | 8:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 8 |
| 11 | | | | | | | | | | | | | |
| 12 | | | | | | | | | | | | | |
| 13 | 7:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 9 |
| 14 | 8:00 | 12:00 | | | | - | 1:00 | 5:30 | | | | | 8.5 |
| 15 | 7:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 9 |
| 16 | 8:00 | 12:00 | | | | | 1:00 | 5:30 | | | | | 8.5 |
| 17 | 8:00 | 12:00 | | | | | 1:00 | 5:00 | | | | | 8 |
| 18 | | | | | | | | | | | | | |
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| 30 | | | | | | | | | | | | 4 | |
| 31 | | | | | | | | | | | | | |

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head