

# OBLIGATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

No.: MOOE 02-101101-2023  
Date: Dec. 26, 2023  
Fund: DOE A.III.b.1

From: Carito O. Suganob et al.

Office: DOE

Address: Visca, Baybay City, Leyte

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
	Payment for Overtime			P14,964.00
Total				P14,964.00

**A** Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.

Signature: *[Signature]*  
Printed Name: **ZYRA MAY H. CENTINO**  
Position: Head, DoEcon

Date

**B** Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature: *[Signature]*  
Printed Name: **ALICIA M. FLORES**  
Position: OIC-Head, Budget Office

Date

## **C** STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RAD Al No.	Obligation	Payment	Not Yet Due	Due and Demandable
Dec. 26, 2023	Obligations	MOOE 02-101101-2023	P14,964.00		P14,964.00	
Totals			P14,964.00		P14,964.00	

22	8:00	12:00	1:00	5:00
23	8:00	12:00	1:00	5:00
24				
25				
26				
27				
28				
29				
30				
31				
TOTAL:				

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

*[Signature]*  
CARITO O. SUGANOB

VERIFIED as to the prescribed office hours

*[Signature]*  
ZYRA MAY H. CENTINO  
In-Charge

science, technology, and environmental conservation.  
human resource, cutting-edge scientific knowledge  
sustainable communities and environment.