



March 28, 2023

ATTY. RYSAN C. GUINOCOR

Chief Legal Officer

Office of the Chief Legal Officer

Visayas State University

Dear **Atty. Guinocor**,

Greetings!

This is in relation to the implementation of the Project Weather and Atmospheric Information Services (**Project WAIS**), a VSU funded extension services project of the Department of Meteorology.

We are hereby bringing to your attention and guidance the Memoranda of Agreement (MOA) that we are going to undertake between our partner institutions, i.e., Department of Education-Baybay City Division, Local Government Unit of Baybay, and the Sangguniang Kabataan Federation of Baybay City (kindly see attachments). We would like to request your legal opinion on the matter and thereafter, your approval to proceed with the process pertinent to the completion of the MOA.

May this request merit your kind consideration and positive action. Thank you very much.

Very truly yours,

CHARLINDO S. TORRION

Leader, Project WAIS

Department of Meteorology