

DAILY TIME RECORD**ALCOBER, ED ALLAN L.**

(NAME)

For the month of

April 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	8:06	12:01	12:50	5:03	4hrs 6mins	3hrs 54mins
2-SAT	Cat					Off
3-SUN	Sun					Off
4-MON	7:18	12:00	12:46	5:00		8hrs
5-TUE	7:27	12:01	12:55	5:00		8hrs
6-WED	7:25	12:01	12:51	5:00		8hrs
7-THU	7:30	12:00	12:56	5:01		8hrs
8-FRI	7:36	12:02	1:03	5:00	4hrs	4hrs
9-SAT	Cat					Off
10-SUN	Sun					Off
11-MON	Suspended					Absent SUSPENDED 8:00 am 5:00 pm
12-TUE	Suspended					Absent SUSPENDED 8:00 am 5:00 pm
13-WED	Suspended					Absent SUSPENDED 8:00 am 5:00 pm
14-THU	HOLIDAY					Holiday
15-FRI	HOLIDAY					Holiday
16-SAT	Cat					Off
17-SUN	Sun					Off
18-MON	7:22	12:01	1:05	5:05	4hrs	4hrs
19-TUE	7:37	12:00	1:04	5:07	4mins	7hrs 56mins
20-WED	7:45	12:03	1:02	5:06	2mins	7hrs 58mins
21-THU	7:38	12:01	1:03	5:03	3mins	7hrs 57mins
22-FRI	ON LEAVE					Absent
23-SAT	Cat					Off
24-SUN	Sun					Off
25-MON	7:46	12:00	1:00	5:05	4hrs	4hrs
26-TUE	7:45	12:01	1:10	5:03	10mins	7hrs 50mins
27-WED	7:38	12:02	1:06	5:07	6mins	7hrs 54mins
28-THU	ON LEAVE					Absent
29-FRI	ON LEAVE					Absent
30-SAT	Cat					Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


ED ALLAN L. ALCOBER

VERIFIED as to prescribed office hours


RUTH O. ESCASINAS

Department Head
Department of Agronomy

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