

DAILY TIME RECORD
NAPIERE, WILMA V.
(NAME)

For the month of
January 1 - 31, 2023
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	7:45	12:34	12:36	7:04		8hrs
4-WED	7:58	12:32	12:33	7:01		8hrs
5-THU	7:48	12:21	12:23	7:07		8hrs
6-FRI	7:53	12:17	12:25	7:00		8hrs
7-SAT	8:15	12:37	12:39	5:05		8hrs 48mins
8-SUN	8:43	12:18	12:19	5:01		8hrs 17mins
9-MON	8:03	12:28	12:30	5:19	3mins	7hrs 57mins
10-TUE	8:11	12:48	12:49	5:20	11mins	7hrs 49mins
11-WED	8:02	12:36	12:38	8:06	2mins	7hrs 58mins
12-THU	8:03	12:37	12:37	7:06	3mins	7hrs 57mins
13-FRI	7:40	12:30	12:32	7:00		8hrs
14-SAT	11:51		11:51	5:19		
15-SUN						Off
16-MON	8:13	12:26	12:30	7:07	13mins	7hrs 47mins
17-TUE	8:08	12:24	12:25	6:15	8mins	7hrs 52mins
18-WED	8:01	12:22	12:25	7:05	1min	7hrs 59mins
19-THU	8:03	12:26	12:28	7:05	3mins	7hrs 57mins
20-FRI	7:47	12:40	12:42	7:06		8hrs
21-SAT						Off
22-SUN						Off
23-MON	8:06	12:18	12:20	7:07	6mins	7hrs 54mins
24-TUE	8:05	12:30	12:32	7:00	5mins	7hrs 55mins
25-WED	7:59	12:18	12:20	7:06		8hrs
26-THU	8:14	12:24	12:26	7:06	14mins	7hrs 46mins
27-FRI	7:51	12:55	12:56	7:10		8hrs
28-SAT	9:30	12:30	12:32	5:37		8hrs 5mins
29-SUN						Off
30-MON	7:45	12:16	12:17	7:05		8hrs
31-TUE	8:01	12:26	12:27	7:34	1min	7hrs 59mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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