

Civil Service Form No. 49

DAILY TIME RECORD

Marlon D. Bengalan
(NAME)

For the month of Dec-1-31, 2021

Official hours for arrival (Regular days _____)

And departure (Saturdays _____)

D A Y	A M		P M		UNDERTIME	
	Arrival	Deptr.	Arrival	Deptr.	Hrs.	Mins.
1	6:45	11:00	1:00	5:10		
2	6:45	11:00	1:00	5:15		
3	6:50	11:00	1:00	5:10		
4	S		S			
5						
6	6:45	11:00	1:00	5:15		
7	6:50	11:00	1:00	5:10		
8	Holiday					
9	6:50	11:00	1:00	5:15		
10	6:50	11:00	1:00	5:10		
11	S		S			
12						
13	6:45	11:00	1:00	5:15		
14	6:50	11:00	1:00	5:10		
15	6:50	11:00	1:00	5:15		
16						
17	Typhoon		order			
18	S		S			
19						
20	6:35	11:00	1:00	5:15		
21	6:45	11:00	1:00	5:10		
22	6:45	11:00	1:00	5:15		
23	SEP					
24						
25	S		S			
26						
27	Leave		forced leave			
28						
29						
30	Holiday					
31	Leave		forced leave			
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

[Signature]

VERIFIED as to the prescribed office hours

[Signature]
In Charge