



June 15, 2022

**JENNIFER E. ANDO**  
OHRSPPR  
Visayas State University  
Visca, Baybay City, Leyte

**Dear Ms. Miraflor,**

Good day! This is to authorize Ms. Melody Lyn B. Basaca to claim the certificates of loyalty award from your office. Thank you very much. Attached is my photocopy of ID.

Very truly yours,

**ELVIRA E. ONGY**  
Asst. Prof. III